



## Programme Analyst – Family Planning

<b>Job title:</b>	<b>Programme Analyst – Family Planning</b>
<b>Level:</b>	<b>(NOA)</b>
<b>Position Number:</b>	<b>00105687</b>
<b>Location:</b>	<b>Kigali, Rwanda</b>
<b>Full/Part time:</b>	<b>Full-Time</b>
<b>Fixed term/Temporary:</b>	<b>Fixed term</b>
<b>Rotational/Non-Rotational:</b>	<b>Non-Rotational</b>
<b>Duration:</b>	<b>1 Year Renewable<sup>1</sup></b>

### The Position:

The post is located in UNFPA's Country Office, under the overall guidance of the Representative and direct supervision of the Programme Specialist - SRHR.

### How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan 2022 - 2025, focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates who transform, inspire and deliver high-impact and sustained results; we need staff who are transparent, and exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

### Job Purpose:

Working within the Country Office (CO) environment, you will support the effective management of UNFPA activities in the areas of family planning within the SRHR unit. Through analysis and assessment of political, social and economic trends, you will contribute to project formulation and evaluation, joint programming initiatives and national development frameworks.

You will assist with high-level technical support to the government of Rwanda in ensuring choices for all in the areas of family planning, monitoring results achieved during implementation, guiding the appropriate application of systems and procedures, and developing enhancements as required.

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<sup>1</sup> No Expectancy of renewal in accordance with UN Staff Regulation 4.5



### **Responsibilities:**

Under the leadership of the UNFPA Representative, the oversight of the Deputy Representative and Head of Programme and the direct daily supervision of the Head of the SRHR unit, the candidate will be responsible for the following tasks:

#### **Programme Management in the area of family planning and commodity security**

- In collaboration with Government counterparts, regional office, UN partners, NGOs, substantially contributes to the formulation and design of the UNFPA component within the United Nations Sustainable Development Cooperation Framework (UNSDCF) programme in line with Government priorities and according to UNFPA programme policies and procedures.
- Ensures quality of programme/project design incorporating lessons learned, newly developed policies and best practices and establishing appropriate execution and monitoring mechanisms and systems.
- Analyzes and reports on programme and project progress in terms of achieving results, using existing monitoring and evaluation tools and introducing new mechanisms and systems.
- Expedites and coordinates project implementation establishing collaborative relationships with executing agencies, experts, government counterparts and other UN agencies.

#### **Technical Support in the area of family planning and commodity security**

- Analyzes and interprets the political, social and economic environment relevant to population and development, reproductive health and gender focusing on Family Planning and identifies opportunities for UNFPA assistance and intervention.
- Assists advocacy and resource mobilization efforts of the Country Office by preparing relevant documentation, i.e., project summaries, conference papers, speeches, donor profiles and participating in donor meetings and public information events.
- Provides technical assistance and advice on the strategic direction for strengthening the delivery, access to and quality of family planning services to government counterparts at central and district levels.
- Gives technical guidance in the development and implementation of FP policies, strategies, action plans, protocols, training modules, operational manuals and approaches for locally appropriate family planning service delivery and for supportive supervision of service providers based on best practice.
- Assess and advise, in close collaboration with UNFPA Supplies and other relevant branches on the supply chain management to ensure regular and uninterrupted supply of contraceptive commodities.
- Support the GoR in realizing the FP2030 commitments alongside the compact of commitment and facilitate the matching funding modality.



## Qualifications and Experience

### Education:

Advanced degree in public health, development management, population, international development, demography and/or other related social science field.

### Knowledge and Experience:

- Up to two years of responsible professional work experience in the field of Family Planning development programs or active engagement in SRHR advocacy related agenda in Rwanda.
- Knowledge of the country context and good understanding of the government systems, particularly in the international and national commodity security and family planning programmes.
- Familiarity with UN policies will be an added advantage.

### Languages:

- Fully proficient in English. Working knowledge of French and/or Kinyarwanda will be considered an asset.

## Required Competencies

<p><b>Values:</b></p> <ul style="list-style-type: none"> <li>• Exemplifying integrity,</li> <li>• Demonstrating commitment to UNFPA and the UN system,</li> <li>• Embracing cultural diversity,</li> <li>• Embracing change</li> </ul>	<p><b>Core Competencies:</b></p> <ul style="list-style-type: none"> <li>• Achieving results,</li> <li>• Being accountable,</li> <li>• Developing and applying professional expertise/business acumen,</li> <li>• Thinking analytically and strategically,</li> <li>• Working in teams/managing ourselves and our relationships,</li> <li>• Communicating for impact</li> </ul>
<p><b>Functional Competencies:</b></p> <ul style="list-style-type: none"> <li>• Results-based programme development and management and Innovation and marketing of new approaches</li> <li>• Leveraging the resources of national governments and partners/Building strategic alliances and partners</li> <li>• Establishes, maintains and utilizes a broad network of contacts to keep abreast of developments and to share information. Analyze and select materials for strengthening strategic alliances with partners and stakeholders.</li> <li>• Advocacy/Advancing a policy-oriented agenda and resource mobilization.</li> </ul>	

## Compensation and Benefits

This position offers an attractive remuneration package including a competitive net salary plus health insurance and other benefits as applicable.

## Disclaimer



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In accordance with the Staff Regulations and Rules of the United Nations, persons applying to posts in the international Professional category, who hold permanent resident status in a country other than their country of nationality, may be required to renounce such status upon their appointment.